

Town of Estancia
Regular Meeting of the Board of Trustees
Monday, November 19, 2018 6:15 pm
Municipal Building, 513 Williams Avenue, Estancia, NM 87016

Minutes

Invocation and Pledge of Allegiance

The meeting was called to order at 6:15 pm and Roll Call was taken:

Trustee Romero- Present
Trustee Sedillo- Excused Absent
Trustee Chavez- Present
Trustee Hall- Present
Mayor Dial –Present

- 1.0 Approval/Disapproval of Agenda – Action Item**
ACTION TAKEN: Trustee Romero made a motion to approve the agenda as written. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED**
- 2.0 Discussion/Approval of the November 5, 2018 Regular Meeting Minutes – Action Item**
ACTION TAKEN: Trustee Hall made a motion to approve the November 5, 2018 Regular meeting minutes. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED**
- 3.0 Discussion/Approval of the November 19, 2018 Bill List – Action Item**
ACTION TAKEN: Trustee Chavez made a motion to approve the November 19, 2018 bill list. Trustee Romero seconded the motion. All in favor. **MOTION CARRIED**

No Public Comment

No Old Business

New Business

- 4.0 Discussion/Approval of moving Francisco Lopez from a Seasonal Employee to a Regular Full-time Employee in the Public Works Department- Action Item**
Mr. Francisco Lopez began working with the Town through Workforce Connection, then as a Seasonal Employee. The Town now wishes to move Mr. Lopez into a Full-Time regular employee position. **ACTION TAKEN:** Trustee Romero made the motion to move Mr. Francisco Lopez from a seasonal public works employee to a full-time regular public works employee. Trustee Hall seconded the motion. All in favor. **MOTION CARRIED**
- 5.0 Discussion with the Fair Board concerning a Multi-Use Building/Hog Barn- Possible Action Item**
Ms. Marcie Wallin, President of the Torrance County Fair Board, addressed the Trustees about trying to move forward with a multi-use building at the Fairgrounds. She said that every year the Fair Board spends approximately \$7,000.00 on tents for the hog barn and vendors. Ms. Wallin

said that the Fair Board has a very small budget to work with. They have tried to get on the County's ICIP for this building, but the County is reluctant to pursue this because they do not own the land; the land belongs to the Town of Estancia. Ms. Wallin and Mayor Dial both suggested the possibility of the Town selling the land to the County. After much discussion, it was decided that Mayor Dial and Ms. Wallin would approach the County with the idea of selling the Fairgrounds. **ACTION TAKEN:** Trustee Romero made a motion to give Mayor Dial the authority to begin negotiations with the County concerning the selling of the Fairgrounds. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED**

6.0 Ratify signature and Approval to Participate in the Lawsuit against the NM Tax and Revenue Department asserting Violations of §7-1-6.15 – Action Item

Clerk Michelle Jones explained that the Town of Estancia, along with the City of Albuquerque and several other municipalities, has entered into a lawsuit against NM Tax and Rev for unpaid Gross Receipts Taxes owed to the Town. The New Mexico Municipal League approached the Town with information about the lawsuit and the Town decided to participate. Mayor Dial has already signed the documents enabling the Town to join in. The Clerk is now asking the Board to ratify his signature and to approve participation. **ACTION TAKEN:** Trustee Hall made a motion to ratify Mayor Dial's signature on the legal documents approving the Town of Estancia's participation in the lawsuit against the NM Tax and Revenue Department asserting Violations of §7-1-6.15. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED**

7.0 Discussion/Approval to Re-appoint Ronnie Reynolds to represent the Town of Estancia on the EMWT Board- Action Item

Mayor Dial and the Board received a letter from the EMWT Regional Water Association Board of Directors requesting that the Board re-appoint director Ronnie Reynolds for a new four-year term to begin on January 22, 2019 and end at the December 2022 meeting, stating that he has done an excellent job for their board. **ACTION TAKEN:** Trustee Hall made a motion to re-appoint Mr. Ronnie Reynolds to represent Estancia on the EMWT Regional Water Association Board of Directors. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED**

8.0 Discussion/Approval of Town Sponsorship of the Holiday Citizens and Businesses Best Christmas Decoration Contest with prizes donated by the American Legion Post 22 Auxiliary- Action Item

Ms. Lillian Dial-Hernandez came to the Board to ask if the Town would be willing to sponsor the Holiday Citizens and Businesses Best Christmas Decoration Contest with the prizes being donated by the American Legion Post 22 Auxiliary. She said that it would be great for the Town; encouraging participation in the Christmas Holiday and it would not violate the anti-donation clause because the Town would not be paying for the prizes. The Town would help to promote the contest. **ACTION TAKEN:** Trustee Romero made a motion to approve the Town sponsorship of the Holiday Citizens and Businesses Best Decoration Contest with prizes donated by the American Legion Post 22 Auxiliary. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED**

9.0 Discussion/Approval of Paying for a new Appraisal of the Town Properties at 405 5th street and 514 Williams- Action Item

Clerk Michelle Jones requests no action on this item. **NO ACTION**

10.0 Approval of Resolution 2018-21 Adoption of Municipal Retention Schedule-Action Item
Clerk Michelle Jones informed the Board that the New Mexico Municipal Clerks and Finance Officers Association developed a NM Municipal Records Retention Schedule that must be adopted by municipalities by resolution. The Town received and will use the new records retention schedule. **ACTION TAKEN:** Trustee Hall made a motion to approve Resolution 2018-21 Adoption of Municipal Retention Schedule. Trustee Romero seconded the motion. All in favor. **MOTION CARRIED**

11.0 Mayor/Council:

Trustee Hall had no update for this meeting.

Trustee Chavez asked about the YCC project. Clerk Michelle Jones told her that we had just found out that our project was approved and there would be more information coming. Trustee Chavez also asked about putting up Christmas lights at the park. She said Sylvia Chavez had lights to donate. Once the lights are donated, the Public Works Supervisor will be asked to put them up.

Trustee Sedillo- absent

Trustee Romero asked if there was any update to the status of the prison. Deputy Clerk Michelle Dunlap said that she had heard that CCA was currently in litigation with the county and that there would most likely be no action until the lawsuit was resolved.

Mayor Dial said that the EVSWA was re-posting for their open manager's position. Previous EVSWA Manager Joseph Ellis is acting as the interim manager.

Executive Session- pursuant to NMSA 1978, Section 10-15-1 to 10-15-4, the following will be discussed in Closed Session:

Section (H) (8) Real Property

ACTION TAKEN: Trustee Hall made a motion to go into Executive Session. Trustee Chavez seconded the motion. Roll Call Vote: Trustee Hall-Yes, Trustee Chavez-Yes, Trustee Romero- Yes. **MOTION CARRIED**

Executive Session began at 6:55pm.

Return from Executive Session-

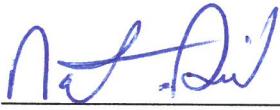
ACTION TAKEN: Trustee Hall made a motion to return to Regular Session at 7:28pm. Trustee Romero seconded the motion. All in Favor. **MOTION CARRIED** Trustee Hall stated that the only item discussed in Executive Session was the item listed on the agenda and no action was taken.

ACTION TAKEN: Trustee Hall made a motion to execute the lease agreement with Jimmy and Kathy Swope for the property at 405 5th Street, Estancia, NM. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED**

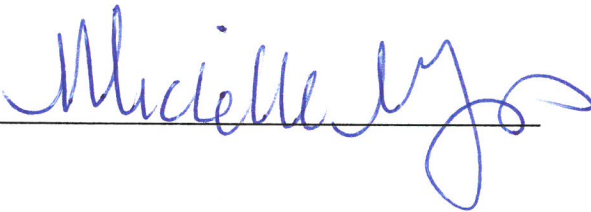
Adjournment

Trustee Hall made a motion to adjourn the meeting. Trustee Romero seconded the motion. All in favor.
MOTION CARRIED.

The meeting adjourned at 7:43 pm.

Approved: 

Date: 12/3/18

Attest: 

Date: 12/3/18